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Intergenerational Learning and Cross-Cultural Connections
MANOS Dual Language Early Childhood Education Program & VESEB Adult Learning Program
2363 James Street, Suite 105, Syracuse, New York 13206
(315) 667-3011 www.partnerscnv.org info@partnerscnv.org

JOB OPENING - MANOS Teacher Assistant / Aide (bilingual)

Interested and qualified candidates should submit a cover letter and resume to:

Chad W. Underwood

Email: director@partnerscnv.org

Postal Mail: 2363 James Street, Suite 105, Syracuse, NY 13206

Program: MANOS Dual Language Early Childhood Education Program

Location: Seymour Dual Language Academy or Delaware Elementary School

Position: **Teacher Assistant / Aide (Pre-K) - Bilingual**

Pay: \$15.00 – 18.00 depending on qualifications and experience

Benefits: 26 paid holidays, 10 paid sick / personal days, health stipend, dental insurance, retirement plan, etc.

Description:

- Assist Lead Teacher and other staff in creating and maintaining a safe, clean, quality learning environment for children aged 3 and 4;
- Help develop learning opportunities, engage children in developmentally appropriate activities, and actively support the development of children's social/emotional, reading, writing, language, and numeracy skills;
- Assist children with daily routines that include serving food, handwashing, toileting, changing wet or soiled clothing, cleaning the classroom, and sanitizing toys; and
- Review, follow, and implement MANOS, Syracuse City School District, NYS OCFS, and PIL program and administrative policies and procedures.

Qualifications:

- Associate Degree in Early Childhood Education / Child Development is preferred.
- Must have Child Development Associate (CDA) certification **OR** a minimum of six (6) college credits in Early Childhood Education or a related field **OR** must be working towards CDA with appropriate experience.
- Spanish and English proficiency preferred.