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Intergenerational Learning and Cross-Cultural Connections  
MANOS Dual Language Early Childhood Education Program & VESELL Adult Learning Program  
2363 James Street, Suite 105, Syracuse, New York 13206  
(315) 667-3011      [www.partnerscnv.org](http://www.partnerscnv.org)      [info@partnerscnv.org](mailto:info@partnerscnv.org)

## **JOB OPENING - MANOS Teacher Assistant / Aide (bilingual)**

Interested and qualified candidates should submit a cover letter and resume to:

Chad W. Underwood

Email: [director@partnerscnv.org](mailto:director@partnerscnv.org)

Postal Mail: 2363 James Street, Suite 105, Syracuse, NY 13206

**Program:** MANOS Dual Language Early Childhood Education Program

**Location:** Seymour Dual Language Academy or Delaware Elementary School

**Position:** **Teacher Assistant (Pre-K) - Bilingual**

**Pay:** \$13.75 – 15.00 depending on qualifications and experience

**Benefits:** 26 paid holidays, 8 paid sick / personal days, dental insurance, retirement plan, etc.

### **Description:**

- Assist Lead Teacher and other staff in creating and maintaining a safe, clean, quality learning environment for children aged 3 and 4;
- Help develop learning opportunities, engage children in developmentally appropriate activities, and actively support the development of children's social/emotional, reading, writing, language, and numeracy skills;
- Assist children with daily routines that include serving food, handwashing, toileting, changing wet or soiled clothing, cleaning the classroom, and sanitizing toys; and
- Review, follow, and implement MANOS, Syracuse City School District, NYS OCFS, and PIL program and administrative policies and procedures.

### **Qualifications:**

- Associate Degree in Early Childhood Education / Child Development is preferred.
- Must have Child Development Associate (CDA) certification **OR** a minimum of six (6) college credits in Early Childhood Education or a related field **OR** must be working towards CDA with appropriate experience.
- Spanish and English proficiency preferred.