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Intergenerational Learning and Cross-Cultural Connections
MANOS Dual Language Early Childhood Education Program & VESELL Adult Learning Program
2363 James Street, Suite 105, Syracuse, New York 13206
(315) 667-3011 www.partnerscnv.org info@partnerscnv.org

JOB OPENING – Early Learning Specialist – Home-Based (bilingual)

Interested and qualified candidates should submit a cover letter and resume to:

Nicole M. Collazo Cruz

Email: manos@partnerscnv.org

Postal Mail: 2363 James Street, Suite 105, Syracuse, NY 13206

Program: MANOS Dual Language Early Childhood Education Program

Location: West Side Learning Center, 422 Gifford Street, Syracuse, NY 13204

Position: **Early Learning Specialist**

Pay: \$14.50 – 16.00 depending on qualifications and experience

Benefits: 26 paid holidays, 8 paid sick / personal days, dental insurance, retirement plan, etc.

Description:

- Provide home-based, early childhood education and care programming to families with one or more children aged birth to three years;
- Manage caseload of up to 12 families; facilitate weekly home-based visits to deliver programming based on provided curriculum;
- Facilitate community education and awareness efforts to generate referrals and to develop relationships with key stakeholders;
- Serve as substitute MANOS Teacher Assistant, as needed; Serve as MANOS Summer Program Lead Teacher; and
- Maintain documentation, complete reports, facilitate referrals as needed, and comply with all program and Agency policies and procedures.

Qualifications:

- Associate Degree in Early Childhood Education / Child Development is preferred; Must have Child Development Associate (CDA) certification or a minimum of six (6) college credits in Early Childhood Education or a related field;
- Minimum of two years of experience engaging children birth through five years of age in center and/or home-based settings; and
- Must demonstrate evidence of strong communication, organizational, technological, and interpersonal skills to establish relationships with children and their families.